

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

AUGUST 15, 2022

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on August 15, 2022.

The Pledge of Allegiance was recited.

President Jeremy Bloeser called the meeting to order at 7:00 p.m. Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Dr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; and Attorney Christine McClure, Solicitor also attended. , Mrs. Lea Hetherington and Mrs. Vicki Bendig Business Administrator were absent.

Roll Call

Mr. Bloeser announced that the Board met in Executive Session at the conclusion of the August 8, 2022 work session to discuss personnel matters regarding the hiring of a School Police Officer. .

Motion by Dr. Pushchak, seconded by Mrs. Farrell to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Farrell, seconded by Mr. Morvay to approve the meeting minutes of June 20, 2022 Regular Board Meeting, June 27, and August 8, 2022 Special Board meetings and the August 8, 2022 Work Session as presented. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

No guest or citizens requested addressing the Board.

Guest and Citizen Comments

Dr. Berlin shared that there were many new hires this year and introduced Mr. Miller who introduced the new faculty at the high school. Kevin Linza, Health and PE; Elizabeth Linza, Learning Support /Math; Samantha Wilkinson, Learning Support/ELA. Mr. Paris introduced Mrs. Susan Peebles, Assistant Principal at the middle school. Their new faculty includes Leah Bootes, ELA Grade 8; Alyssa Flood, ELA Grade 5; Rhonda Berlin, LT Music Substitute Teacher. Mr. Calabrese introduced: Morgan Kingen, Grade 4; Anne Kowalski, Grade 1; and Tonya Keeler, LT Art Substitute Teacher. Dr. Berlin also introduced Joseph DiRaimo who will be the School Police Officer at the elementary center and Krista Wehan who is the Supervisor of Special Education.

School Report

Mr. Bloeser invited the new faculty to a meet and greet reception following the meeting this evening in the cafeteria.

Dr. Berlin gave an overview of the projects and the update released by the CDC on COVID. The outlook is a return to the more normal school conditions prior to the COVID outbreak.

Superintendent's Report

Motion by Mrs. Lee, seconded by Mrs. Farrell to approve the following reports, payments, and invoices as presented:

Business Administrator's Report

- Revenue & Expenditure Reports for MONTH
General Fund: [June - \\$6,081,528.01](#) [July - \\$4,633,041.94](#)
YTD Budget to Actual Report: [June](#) [July](#)
Capital Projects: [June - \\$989,225.53](#) [July - \\$990,366.55](#)
Cafeteria: [June - \\$584,104.95](#) [July - \\$586,549.12](#)
- Checks and Invoices
[Exhibit A1](#) Checks Already Written: \$874,967.72
[Exhibit A2](#) Checks Already Written: \$17,347.27
[Exhibit A3](#) General Fund Bills: \$246,851.20
[Exhibit B1](#) Cafeteria Checks Already Written: \$29,600.25
[Exhibit B3](#) Cafeteria Bills: \$8,322.16
[Exhibit C1](#) Capital Project Fund Bills: \$386,950.32
[Exhibit C3](#) Capital Project Fund Bills: \$320,921.02
Exhibit D SHS Activity Fund Report: [June - \\$74,806.07](#) [July - \\$74,806.71](#)

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mr. Morvay to approve the District All Hazards Plan 2022-2023. Motion approved by a voice vote with no opposition. Motion carried.

District All Hazards Plan 2022-2023

Motion by Mrs. Farrell, seconded by Mrs. Burlingham to suspend the following provision of Board Policy 003 until the close of the August 22, 2022 Special Board meeting to consider revisions to Board policy 805.2, School Security Personnel to facilitate the hiring of a School Police Officer: The policy may be considered by the Board for adoption after thirty (30) days have passed, or at the next month's regular board meeting. In a recorded roll call vote, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mrs. Pound, Dr. Pushchak, Mrs. Burlingham and Mr. Bloeser voted to suspend the provision. Motion carried.

Suspend Board Policy Provision

Motion by Mr. Morvay, seconded by Mrs. Lee to approve a letter of engagement with Quinn Law Firm. Motion approved by a voice vote with no opposition. Motion carried.

Letter of Engagement

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the following transfers:

Transfers

- Monthly budgetary transfer for budget vs. actual 2021-2022 report as outlined in [Exhibit E](#).
- Transfer from Committed to Capital Projects \$293,881.25 for the Above Ground Fuel Tank Project.

- Transfer from Committed to Unassigned \$54,776.07 for Carpeting at SHS.
- Transfer from Committed to Capital Projects \$86,917.60 for SHS HVAC Repairs
- Transfer from Committed to Capital Projects \$38293.00 for SHS Auditorium Project
- Transfer from Committed to Unassigned \$15,900.00 for Admin Office Renovation.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Farrell to ratify the use of the following:

- Baseball Field on June 24, 27, 29, July 1, 5, 11 and 13, 2022 6:00 P.M. by the Wattsburg Area Little League for their District 3 Junior All-Stars Games at no cost to the requestor.
- Softball field on August 9th and 11th for one hour each by the Erie Lady Outlaws at an anticipated cost of \$150.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Burlingham to approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit F.](#) Motion approved by a voice vote with no opposition. Motion carried.

Utilization of School Facilities

YMCA Child Care Agreement

Motion by Mr. Matson, seconded by Dr. Pushchak to approve the Sewer Plant Proposal of Handley Environmental for sewer plant services as outlined in [Exhibit G.](#) Motion approved by a voice vote with no opposition. Motion carried.

Sewer Plan Proposal

Motion by Mrs. Lee, seconded by Mrs. Lee, seconded by Dr. Pushchak to approve the following:

- The ESS Substitutes for the 2022-2023 school year.

Eric Amandola	Eric Duda	Diane Phillips
Nicole Bennett	Susan Eighmy	David Pozza
Gerald Bowling	John Eisenman	Kevin Scully
Kedron Brocius	Jennifer Lau	Grace Trocki
Julie Canter	John Lis	Sherry Wnukowski
Samantha Davis	Colleen Miller-Donor	

ESS Substitutes

- The Service Personnel Substitute List for the 2022-2023 school year.

Alissa Brooks	Marianne Hessinger	Becky Troutman
Christine Fry	Carolyn Post	Margaret Webb
Brooke Gibbs	Kayla Trapp	Corinn Chernicky

Service Substitutes

- The following resignations:

- Amber Hill, WAMS Learning Support Teacher effective August 22, 2022.
- David Frank, WAMS Social Studies Teacher effective August 9, 2022.

Resignations

- Jessica Sambuchino, WAEC Elementary Teacher effective August 9, 2022.
- Samantha Szoszorek, WAMS Learning Support Teacher effective August 19, 2022.

Appointments

- The following appointments:
 - Susan Peebles Middle School Assistant Principal effective August 15, 2022 and approve the agreement between Susan Peebles and WASD.
 - Anne Kowalski as Elementary Teacher effective August 24, 2022 at Bachelors, Step 1.
 - Tonya Keeler as Long-Term Substitute Elementary Art Teacher anticipated August 24, 2022 through June 12, 2023 at Permanent Substitute Masters +15, Step 1.
 - Leah Bootes as Grade 8 ELA Teacher effective August 24, 2022 at Masters, Step 6
 - Elizabeth Linza as High School Learning Support Teacher effective August 24, 2022 at Bachelors, Step 11.
 - Linda Trott as Temporary Cafeteria Aide, Class C, 2 hours/day, 180/days/year effective August 30, 2022.
 - Brittany Giannelli as Level II Custodian, Class B, 7 hours/day, 210 days/year effective August 15, 2022.
 - Margaret Curtis as Cafeteria Aide, Class C, 3.50 hours/day, 180 days/year effective August 15, 2022.
 - Erin VanDyke as Long-Term Substitute Teacher Elementary Life Skills anticipated August 24, 2022 through June 12, 2023 at Bachelors, Step 2.
 - Bretton Smith as WAMS Social Studies Teacher.
 - Morgan Kingen as Elementary Teacher effective August 24, 2022 at Bachelors, Step 1.
 - Alyssa Flood as WAMS Elementary Teacher effective August 24, 2022 at Masters, Step 1.
 - Samantha Wilkinson as Learning Support Teacher – SHS effective August 24, 2022 at Bachelors, Step 3.
 - Kayla Trapp as Temporary Health Room Medical Assistant, Class B, 7.50hours/day, 185 days/year effective August 23, 2022.
- The Memorandum of Agreement for COVID-19 Sick Leave between WASD and Wattsburg Education Association as outlined in [Exhibit H](#).
- Tuition reimbursements as outlined in [Exhibit I](#).
- The following conference requests:
 - Ratify Susan Huff to attend PASBO School Operations Academy in Harrisburg, PA on July 27-28, 2022 at an estimated cost of \$679. Funds from Non-Instructional Non-Certified Professional Development
 - Keith Miller and Rob Englert to attend Sapphire Training on September 14, 2022 virtually at an estimated cost of \$150. Funds from Non-Inst, Certified Professional Development.

Memorandum of Agreement WEA/WASD

Conference Requests

- Susan Peebles to attend the Student Assistance Program training September 27 & 28, October 5, 2022 and February 7, 8, 15, 2023 at an estimated cost of \$330. Funds from Non-Inst, Certified Professional Development.

Leave Requests

- The following leave requests:
 - Leave of Absence utilizing Family Medical Leave and paid time off for Betsy Walker anticipated May 5, 2022 through November 2, 2022.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Victoria Pawlak anticipated October 3, 2022 through January 3, 2023.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Kelsey Schwartz anticipated October 3, 2022 through January 18, 2023.
 - Intermittent Family Medical Leave for Rachel Merry beginning July 8, 2022.
 - Intermittent Family Medical Leave for Barbara Daniels beginning July 8, 2022.
 - Attendance for travel reimbursement for all PDE related meetings and IU 5, PIMS/PennData, and SBAP meetings for the 2022-2023 school year for Special Education Secretary.
 - The School Police Officer job description as outlined in [Exhibit J](#).
- Motion approved by a voice vote with no opposition. Motion carried.

Attendance for Meetings

School Police Officer Job Description

Long-Term Substitute

Motion by Mrs. Lee, seconded by Dr. Pushchak to approve Rhonda Berlin as Long-Term Substitute Music Teacher anticipated August 24, 2022 through January 3, 2023 at Bachelors, Step 1. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Lee to approved approve the second readings of the following policies:

Second Reading Policies

- Policy 218 Student Discipline – [Exhibit K](#)
- Policy 220 Student Expression/Dissemination of Materials and 220 Attachment - [Exhibit L](#)
- Policy 227 Controlled Substances/Paraphernalia – [Exhibit M](#)
- Policy 237 Electronic Devices – [Exhibit N](#)
- Policy 808 Food Services – [Exhibit O](#)
- Policy 913 Non-school Organizations/Groups/Individuals – [Exhibit P](#)

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Dr. Pushchak to approve the first reading of Policy 805.2 - School Security Personnel – [Exhibit Q](#). Motion approved by a voice vote with no opposition. Motion carried.

First Reading Policy

A Special Board meeting will be held on Monday, August 22, 2022 at 6:00 P.M. to vote on Policy 805.2 and the hiring of a school police officer. Policy 805.2

only supports School Resource Officers and was revised to include the hiring of School Police Offices.

Motion by Dr. Pushchak, seconded by Mrs. Pound to approve the following:

- The Preliminary Third-Party Contractor Agreement for Title I Services for 2022-2023 school year as outlined in [Exhibit R](#).
- The Continuum of Placement Agreement between Community Country Day School and WASD as outlined in [Exhibit S](#)
- The Schoolwide Title I School Plan as outlined in [attachment 1](#).

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Burlingham, seconded by Mr. Morvay to approve the transportation requests and ratification of field trips since last meeting as outlined.

- SHS Autistic Students to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
- AFROTC students to travel to area locations during the 2022-2023 school year. Funding from ROTC.
- Community Based Experience Program students to travel to area locations during the 2022-2023 school year. Funding from Special Education.
- K-6 LSS class to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
- Science Olympiad students to travel to competitions during the 2022-2023 school year. Funding from Student Activities.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Burlingham, seconded by Mrs. Lee to approve the following as Durham Bus Drivers for WASD for the 2022-2022 school year:

Catherine Bailey	Conor Dailey	Kristopher Hromek	Britlee Skinner
Tad Bingaman	Dawn Dennen	Karla Kimmy	Herbert Stafford
Danny Baker	Jeffery Durfee	Suzanna Kloss	Christopher Stubbe
Amanda Caron	Christopher Evans	Lisa Larson	Misty Watkins
Corey Caron	Jeffrey Franklin	Jaimi Mack	
Donald Carver	Robert Garner	Debra O'Connor	
Kaylee Cook	Kelsey Gee	Craig Post	
James Coverdale	Frank Heim	Terri Rogers	

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Burlingham, seconded by Mrs. Lee to approve the bus routes for the 2022-2023 school year. Motion approved by a voice vote with no opposition. Motion carried.

Motion Mrs. Pound, seconded by Dr. Pushchak to approve the following:

- Dave Tome and Sandi Laidlaw as additions to the WASD Volunteer List.
- The following extra-curricular appointments for the 2022-2023 school year:
 - Stephanie Krzak as WAMS Technology Integrator, step 1.
 - Lauren Fye as WAEC SAP Case Worker, step 2+.

Title I Services

Continuum of Placement Schoolwide Title I School Plan

Transportation Requests

Durham Bus Drivers

Bus Routes 2022-2023

Volunteer List

Extra-Curricular Appointments

- Jim Caspar as Robotics Team Advisor, step 1.
- Steve O'Donnell as SHS Technology Integrator, step 1.
- Pam Burdick as WAMS Technology Integrator, step 1.
- Curriculum Resource Committee:
 - Erica Fox - WAEC
 - Erica Young – SHS
 - Megan Shindledecker – SHS
 - Jessica Sambuchino – WAMS
 - Laura Vogel – SHS
 - Justine Brink - SHS
- The following athletic appointments for the 2022-2023 school year:
 - Faith Bartlett as Cross-Country 1st Assistant Coach, step 1.
 - Alex Adamus as Football Other Assistant (7th/8th) Coach, step 1.
 - Justine Brink as Head Cheerleading Coach, step 2+.
 - David Tome as Football Other Assistant Coach, step 1.
- A non-curricular club International Travel Club, Megan Shindledecker advisor. The purpose of this club is to expose students to different cultures of the world as outlined in [Exhibit T](#).
- The following game help list:

**Athletic
Appointments**

Non-Curricular Club

Jerry Adamus	Elizabeth Garcia	Derek Peterman
Donna Banks	Becky Groenendaal	Julie Pikiwicz
Katy Beebe	Mike Grove	Paul Semrau
Samantha Black	Sheri Hoffman	Lisa Smith
Bernie Cage	Elizabeth Linza	Emily Sonney
Bethany Cage	Kevin Linza	Eric Sonny
Julie Canter	Stacey Mattocks	Walter Staab
Ryan Derner	Dana Miller	Ray Trejchel
Elizabeth Diehl	Andrea Moreno	Cindy Widdowson
Alyssa Forte	Sue Nolan	
Kyle Forte	Debby Peck	

Game Help List

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Lee to approve the Resolution Regarding the Retention and Destruction of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined in [Exhibit U](#). Motion approved by a voice vote with no opposition. Motion carried.

**Retention &
Destruction of 504
Records**

Motion by Dr. Pushchak, seconded by Mr. Morvay to approve the Erie County Enhanced Screening Agreement between the Erie County Department of Health and the Erie County School District and Northwest Tri-County Intermediate Unit as outlined in [Exhibit V](#). Motion approved by a voice vote with no opposition. Motion carried.

**Erie County
Enhanced Screening
Agreement**

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the items outlined as surplus as outlined in [Exhibit W](#). Motion approved by a voice vote with no opposition. Motion carried.

Surplus Items

Motion by Mrs. Farrell, seconded by Mrs. Lee to approve the Service Agreements between Sarah Reed and WASD for as outlined in attachments [2](#) & [3](#). Motion approved by a voice vote with no opposition. Motion carried.

**Sarah Reed Service
Agreements**

Mr. Morvay updated the Board on the ECTS JOC from their June meeting. We had several students who made the exemplary and B Attitudes list (see attached) The JOC adopted an updated COVID plan. There are some staffing issues for some of the courses. They are working to fill the positions. Policy updates were approved, and 665 students graduated for the 2021-2022 school year. Construction continues and summer promises to be busy.

**Erie County
Technical School**

Dr. Pushchak shared that the Northwest Tri-County IU does not hold a reorganization meeting like other school boards. IUs hold a mini convention instead. Dr. Pushchak was reelected as IU Board President at the mini convention. Dr. Pushchak also reported providing a welcome on behalf of the IU Board to the 350+ IU employees at the opening day of the IU In-service.

**Northwest Tri-
County
Intermediate Unit**

There being no further business before the Board, upon motion by Mrs. Farrell, seconded by Mrs. Burlingham, meeting was adjourned at 7:41 p.m.

Adjournment

Signature on File
Nicole Lee
Assistant School Board Secretary

QTR 4 WBG Exemplary Students

District	Program	Last Name	First Name	Grade	Award
Wattsburg	Art & Design	Campbell	Mallory	10	Distinguished
Wattsburg	Computer Networking	Hedglin	Tyler	12	Distinguished
Wattsburg	Construction Trades	Wieczorek	Christian	11	Distinguished
Wattsburg	Electrical Engineering	Shumac	Zachary	11	Distinguished
Wattsburg	Electrical Engineering	Berry	Jonah	12	Distinguished
Wattsburg	Facility Engineering	Bem	Connor	11	Distinguished
Wattsburg	Facility Engineering	Larson	Wyatt	12	Distinguished
Wattsburg	Health Assistant	Fry	Danielle	10	Distinguished
Wattsburg	Metal Fabrication	Platz	Logan	12	Distinguished
Wattsburg	Art & Design	Devine	Hannah	11	Honor Roll
Wattsburg	Art & Design	Matczak	Kowyn	11	Honor Roll
Wattsburg	Auto Body Repair	Larson	Jesse	10	Honor Roll
Wattsburg	Computer Programming	Crosby	Alexander	12	Honor Roll
Wattsburg	Cosmetology	Berry	Hannah	10	Honor Roll
Wattsburg	Cosmetology	Kennerknecht	Alyssa	11	Honor Roll
Wattsburg	Culinary, Baking & Pastry Arts	Stiffler	Coyte	11	Honor Roll
Wattsburg	Drafting & Design	Fisher	Dimitri	12	Honor Roll
Wattsburg	Facility Engineering	Henderson	Parker	10	Honor Roll
Wattsburg	Facility Engineering	Barker	Trevor	12	Honor Roll
Wattsburg	Facility Engineering	Henderson	Keaton	12	Honor Roll
Wattsburg	Health Assistant	Walker	Allison	10	Honor Roll
Wattsburg	Health Assistant	Carr	Bryleigh	11	Honor Roll
Wattsburg	Health Assistant	Nowakowski	Taylor	11	Honor Roll
Wattsburg	Health Assistant	Bush	Ava	11	Honor Roll
Wattsburg	Precision Machining	Curtis	Trevor	11	Honor Roll
Wattsburg	Precision Machining	Wettekin	Ethan	11	Honor Roll
Wattsburg	Precision Machining	Phillips	Hunter	12	Honor Roll
Wattsburg	Auto Body Repair	Foor	Isiah	12	Perfect Attendance
Wattsburg	Auto Technologies	Butterfield	Edward	11	Perfect Attendance
Wattsburg	Construction Trades	Henry	Jacob	11	Perfect Attendance
Wattsburg	Health Assistant	Bisbee	Paige	12	Perfect Attendance
Wattsburg	Metal Fabrication	Johnson	Ryan	10	Perfect Attendance
Wattsburg	Metal Fabrication	Spies	Michael	11	Perfect Attendance

Be-Attitude Students May 2022

Home School	Lab	Last	First	Be-Attitude	Grade
Fairview	Metal Fabrication	Bleicher	Ian	Involved	10
Fort LeBoeuf	Auto Body Repair	Peterson	Paul	Passionate	11
Fort LeBoeuf	Automotive Technologies	Zerbe	Tavvis	Employable	10
Fort LeBoeuf	Facility Maintenance Technologies	Bores	Deavyn	Passionate	12
Fort LeBoeuf	Transition Center	Getz	Annamarie	Disciplined	10
Harbor Creek	Computer Programming	Wisniewski	Jacob	Passionate	10
Harbor Creek	Health Assistant	Logan	Takaira	Involved	10
McDowell	Art & Design for Business	Hamilton	Majesty	Passionate	12
McDowell	Drafting & Design Engineering	Prothero	Ashton	Passionate	12
McDowell	Graphic Media & Design	Clemente	Olivia	Disciplined	10
North East	Culinary, Baking & Pastry Arts	Curtis	Seth	Employable	12
Northwestern	Computer Networking	Maynard	Benjamin	Involved	10
Union City	Early Childhood Education	Vincent	Lilly	Involved	10
Wattsburg	Precision Machining	Phillips	Hunter	Involved	12
Wattsburg	Electrical Engineering	Plott	Rainer	Employable	12